



**-- REVISED FORM EFFECTIVE FALL 2008 --**

***ELECTRICAL ENGINEERING DEPARTMENT  
AUTHORIZATION FOR APPOINTMENT TO AN  
ACADEMIC GRADUATE RESEARCHER TITLE***

**PLEASE PROCESS PERSONNEL FORMS FOR:**

**NAME** \_\_\_\_\_

**DATE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**ID#** \_\_\_\_\_

**RESIDENCY:** Resident \_\_\_\_\_ Nonresident \_\_\_\_\_

**THIS ACTION REPRESENTS:**

**PERCENT TIME:**

\_\_\_ NEW APPOINTMENT

49% \_\_\_\_\_

44% \_\_\_\_\_ \* Not eligible for NRT.

\_\_\_ NEW ACCOUNT NUMBER

\_\_\_\_\_ % \_\_\_\_\_

\* If more than 49% time is requested for Student employment, written justification is required

\_\_\_ EXTEND ENDING DATE

VARIABLE \_\_\_\_\_

\* Student may work up to full-time during inter-quarter and summer

\_\_\_ TITLE TRANSFER

FIXED \_\_\_\_\_

YES \_\_\_\_\_ NO \_\_\_\_\_

\_\_\_ STEP ADVANCEMENT

**APPROVED GSR STEP:**

GSR STEP	Please check
GSR VII	
GSR VIII	
GSR IX	
GSR X	

**BUDGETS TO BE CHARGED:**

ACCOUNT NUMBER

ACCOUNT NAME

ACCOUNT ID

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**APPROVAL SIGNATURE** \_\_\_\_\_  
(PRINCIPAL INVESTIGATOR)

DATE \_\_\_\_\_

**STUDENT SIGNATURE** \_\_\_\_\_

DATE \_\_\_\_\_

**STUDENT E-MAIL ADDRESS** \_\_\_\_\_

*\*Please note that the department recommends that all students be appointed during academic quarters at 50%, and during summer quarter and inter-quarter breaks at 50% for MS students and PhD students who have not passed the Preliminary Examination, at 75% for PhD students who have passed the PhD Preliminary Examination but have not Advanced to Candidacy, and at 100% for PhD students who have advanced to candidacy.*