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Dear University of California - Los Angeles,

The Crystal Group Innovation Scholarship is awarded each year to (2) full-time students pursuing an undergraduate degree within the School of Business, the School of Engineering, or related majors.

Undergraduate business programs include majors and/or minors in Finance, Business Administration, Marketing, Human Resources, Sales, or any other major within the business program. Mass Communications and Public Relations majors within the School of Liberal Arts are also welcome to apply.

Undergraduate engineering programs are those offering a bachelor's degree in engineering.

All scholarship winners receive a non-renewable scholarship of \$1,000 payable directly to the institution in which they are enrolled.

## **BACKGROUND**

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The Innovation Scholarship, sponsored by [Crystal Group](#), was founded in 2014 as a way to celebrate and encourage the spirit of innovation. At Crystal Group, we embrace innovation in all aspects of our business, including our rugged computing product line, our approach to sales, marketing and engineering, and our business culture.

## **ELIGIBILITY**

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To be eligible for this scholarship, applicants must meet the following criteria:

- Enrolled full-time in an undergraduate business program (major), engineering program (major), or related major working toward a bachelor's degree, at an accredited two-year or four-year institution, located in the United States.
- Cumulative GPA of 3.0 or higher
- Must have completed at least 60 semester hours to be eligible
- Submit typed (double-spaced) essay answering **one** of the posed questions
- Crystal Group employees, and their family members are **NOT** eligible

**Note: Past winners and applicants of this scholarship are eligible to re-apply in future years.**

## **APPLICATION DEADLINE AND TIMELINE**

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All applications must be postmarked no later than May 31<sup>st</sup>, 2018. Scholarship awards will be announced the week of June 25<sup>th</sup>, 2018.



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## CONTACT INFORMATION

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Crystal Group  
Attention: Jessica Joyce, Innovation Scholarship  
850 Kacena Rd.  
Hiawatha, IA 52233

Phone: 319-378-1636 (x270)  
jessica.joyce@crystalrugged.com  
<https://www.crystalrugged.com/scholarships/>

## APPLICATION CHECK-LIST

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- Read the **ELIGIBILITY** requirements carefully.
- Download and complete the Application Form. (Sections 1 & 2)
- Write, proofread and print your resume. (Section 3)
- Ask **two** faculty/staff members, and or manager/supervisors to write you a letter of recommendation. The letter should be written on official school/company letterhead with appropriate signatures. (Section 4)
- Sign and date the Application Statement. (Section 5)
- Prepare an essay of 500-800 words on **one** of the topics listed. (Section 6)
- Sign and date the Certification Statement. (Section 7)
- Complete the Enrollment Verification Form.
- Submit your application materials!

You have two options for submitting your application materials:

Option #1: **Scan all materials** (application, resume, letters of recommendation, essay, and enrollment verification form) **into one PDF file, and then email the PDF file to [jessica.joyce@crystalrugged.com](mailto:jessica.joyce@crystalrugged.com).**

**Note:** Please include **Crystal Group Innovation Scholarship Application** in the subject line of your email.

Option #2: **Mail materials** (application, resume, letters of recommendation, essay, and enrollment verification form) **all together in one envelope** to:

Crystal Group  
Attention: Jessica Joyce, Innovation Scholarship



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Hiawatha, IA 52233





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**APPLICATION**

**SECTION 1 – PERSONAL INFORMATION**

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Applicant Name (First, Middle, Last): \_\_\_\_\_

Date of Birth: Month: \_\_\_\_\_ Day: \_\_\_\_\_ Year: \_\_\_\_\_

Permanent Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Email Address: \_\_\_\_\_ Phone: \_\_\_\_\_

**SECTION 2 – CURRENT EDUCATION**

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College or University Currently Enrolled: \_\_\_\_\_

School Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Current GPA: \_\_\_\_\_ Semester Hours Completed: \_\_\_\_\_

Degree Sought: \_\_\_\_\_ Are you a full-time student?  Yes  No

**If you are selected for this scholarship, the funds will be sent directly to your school. Please provide the information below for the college or university that you are currently enrolled.**

Contact Name (Advisor, Financial Aid Officer, Etc.): \_\_\_\_\_

School Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Contact Phone #: \_\_\_\_\_ Contact Email Address: \_\_\_\_\_



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### SECTION 3 – WORK EXPERIENCE

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Please submit a current resume with your scholarship application detailing work history, internships, community work, special coursework in school with a focus on business, or engineering.

### SECTION 4 – LETTERS OF RECOMMENDATION

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Applicant must submit **two** brief letters of recommendation describing the work ethic, compassion, and pursuit of excellence of the applicant.

- If applicant is currently employed, at least one letter of recommendation must be completed by a manager or supervisor.
- Letters of recommendation may be completed by individuals the applicant is currently associated with through work, school, or community activities.
- Letters of recommendation should **not** be completed by friends or family members of the applicant.

### SECTION 5 –APPLICATION STATEMENT

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All of the information on this scholarship application is true and complete to the best of my knowledge. I understand that the information provided will be used to determine scholarship eligibility and award. I agree to provide requested documentation verifying any information on this application.

\_\_\_\_\_ Date: \_\_\_\_\_

Signature of scholarship applicant

### SECTION 6 –ESSAY

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Prepare an essay of 500-800 words (typed, double-spaced) about **one** of the following topics:

- Describe your most meaningful achievements and how they relate to your field of study.
- Explain the importance of your field of study in today's society.

**Essays must be typed and included with the completed application.**



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**SECTION 7- CERTIFICATION STATEMENT**

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If I am selected as a scholarship winner and in consideration thereof, I understand, agree and hereby grant permission to Crystal Group to use my likeness and name in announcing and promoting this scholarship program. I understand and agree that the Crystal Group's Scholarship Committee is solely responsible for the selection of the scholarship winners and its decision is final. I have completed the scholarship application and have attached the required documents. I grant permission to the school of higher education I attend to release information concerning my enrollment status, academic standing and financial need to Crystal Group for use in administering my scholarship award. In submitting this application, I certify that the information is complete and accurate to the best of my knowledge. I understand and agree that, falsification of information will result in termination of this Crystal Group Innovation Scholarship.

\_\_\_\_\_ Date \_\_\_\_\_  
Signature of Scholarship Applicant



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**ENROLLMENT VERIFICATION FORM**

(Postmarked no later than May 31<sup>st</sup>, 2018)

**To be completed by the Applicant**

Applicant Name (First, Middle, Last): \_\_\_\_\_

Date of Birth: Month: \_\_\_\_\_ Day: \_\_\_\_\_ Year: \_\_\_\_\_

Permanent Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Email address: \_\_\_\_\_ Phone: \_\_\_\_\_

**Authorization Statement:**

I authorize the educational institution named below to release information related to my enrollment to the selection committee for the Crystal Group Innovation Scholarship.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

**To be completed by an authorized representative of the current educational institution.**

Name of Institution: \_\_\_\_\_

Is the above named student currently enrolled in a full-time business or engineering program?  Yes  No

Date of Enrollment: \_\_\_\_\_ Current GPA: \_\_\_\_\_ Semester Hours Completed: \_\_\_\_\_

Degree Sought: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Signature: \_\_\_\_\_ Phone Number: \_\_\_\_\_

**Return by E-Mail or Mail:**  
jessica.joyce@crystalrugged.com

Crystal Group  
Attention: Jessica Joyce, Innovation Scholarship  
850 Kacena Rd.  
Hiawatha, Iowa 52233