



UNIVERSITY OF CALIFORNIA, LOS ANGELES  
**ELECTRICAL ENGINEERING**



NAME \_\_\_\_\_ TITLE : \_\_\_\_\_ MONTH: JUNE 2010  
 (PRINT LAST NAME, FIRST NAME)

MONTHLY TIMESHEET MUST BE TURNED IN BY 9:00AM ON THE DUE DATE

ID#	ACCOUNT & ID NUMBER			
	(A)Acct.ID:	(B)Acct.ID:	(C)Acct.ID:	
	Account & Fund #:	Account & Fund #:	Account & Fund #:	
DO NOT USE FRACTIONS OR DECIMALS WHEN REPORTING HOURS WORKED !	DATE	HOURS	HOURS	HOURS
<p><i>THIS SECTION FOR PAYROLL OFFICE USE ONLY!</i></p> <p>APPOINTMENT PERCENT: _____</p> <p>ACCOUNT ID NUMBER: _____ (A)</p> <p>HOURS: _____ DIV BY: _____ = _____</p> <p>ACCOUNT ID NUMBER: _____ (B)</p> <p>HOURS: _____ DIV BY: _____ = _____</p> <p>ACCOUNT ID NUMBER: _____ (C)</p> <p>HOURS: _____ DIV BY: _____ = _____</p> <p>MONTHLY RATE: _____</p> <p>POSTED BY: _____</p> <p>NOTES: <i>Due Date: June 7th</i></p> <p style="text-align: right;">Thank you!</p>	1			
	2			
	3			
	4			
	5			
	6			
	7			
	8			
	9			
	10			
	11			
	12	XXX	XXX	XXX
	13	XXX	XXX	XXX
	14			
	15			
	16			
	17			
	18			
	19	XXX	XXX	XXX
	20	XXX	XXX	XXX
	21			
	22			
	23			
	24			
	25			
26	XXX	XXX	XXX	
27	XXX	XXX	XXX	
28				
29				
30				
31				

LAST MONTH HOURS				
DATE	SL/VAC	ACCOUNT NUMBER	TAKEN	OTHER

E-MAIL ADDRESS: \_\_\_\_\_ TOTAL HOURS THIS MONTH: \_\_\_\_\_  
 EMPLOYEE SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_  
 APPROVED BY: \_\_\_\_\_ DATE: \_\_\_\_\_